

Barrackpore Municipality

B.T.Road,P.o-Talpukur,Pin-700123

Memo No : NUHM/1/15-16.

Date:5/2/2016

NOTICE

Barrackpore Municipality invites Application from eligible candidates for engagement of Staffs under NUHM on contract basis for the following posts:

1. Clerk (L.D.C) :- Three Posts
2. Class -IV Staff: - Three Posts

For Details visit our website www.barrackporemunicipality.org .

The Candidates may send their Applications within 23/02/2016


Chairman

Barrackpore Municipality

OFFICE OF THE MUNICIPAL COUNCILLORS OF
BARRACKPORE MUNICIPALITY
B.T ROAD ,TALPUKUR, 24 PARGANAS, KOLKATA-123

Employment Notice no. NUHM/1/15-16

Dated:05.02.2016

Application in the "Prescribed Format" is invited from the eligible candidates for purely contractual engagement of Support Staff for the following posts for Urban Primary Health centre (U-PHC) under National Urban Health Mission (NUHM) for maximum Period of one Year along with the provision of subsequent renewal based on satisfactory performance and availability of fund under NUHM under Barrackpore Municipality.

Sl . No.	Name of the post	Qualification/Experience / Age / Remuneration
1.	Clerk (L.D.C)	a) No. of posts – Three b) Educational Qualification : Graduate c) Knowledge of Computer in MS-Office & internet d) Age – 18-40 years as on 01.03.2016 e) Remuneration:- Rs. 9,000/- per month consolidated
2.	Class –IV Staff	a) No. of posts – Three b) Educational Qualification : Madhyamik pass or equivalent . c) Age - 18 – 40 years as on 01.03.2016 d) Remuneration :- Rs. 5,000/- per month consolidated

Terms and conditions are noted below :

1. Candidates must furnish the self-attested photo copies of all testimonials and certificates issued by the competent authority along with application.
2. Candidates should apply in the prescribed Application Form to be downloaded from the Website in A4 size paper.
3. Candidates should enclose self-attested photocopy of the age proof certificate with the application.
4. Self attested recent passport size photo to be pasted on Application Form and name of the post for which applied must be mentioned on the cover of the application and the top of the application form as "Application for the post of _____ under U-PHC, Barrackpore Municipality under NUHM".
5. Candidate must enclose two copies of recent passport size photo with the application.
6. Candidates must enclose self addressed envelope having size 11cm. X 25 cm with the application

7. The Candidates , who do not have the required academic qualification , need not apply. Applications received from the Candidates not having the minimum academic qualifications will be summarily rejected.
8. The candidates must be ready to work anywhere as per needs of the Department and must be people –friendly and having serving attitude and capacity to work in a team and on project mode. Those unable to join immediately after selection need not apply.
9. The applications must be completed in all respects . Incomplete applications will be summarily rejected.
10. Decision of the competent authorities in project shall be final in the matter of selection of eligible candidates. Authority reserves the right to cancel all /any application without assigning any reason. Canvassing in any manner will be treated as disqualification of candidature.
11. No TA/DA will be paid to the candidates for appearing the written test/viva voce ,etc.
12. one applicant should apply for one (single) post only & if any one applies for both the posts , His/her applications will be summarily rejected for both the posts.
13. Complete Application with necessary supported documents in sealed cover should reach at the following address by Speed post /Registered post /Currier service or may be submitted by hand within the last date and time mentioned below on all the working days except Saturdays, Sundays & Government holidays . Application by any other means will not be accepted.
14. Address: Chairman, Barrackpore Municipality,
B.T. Road, Talpukur
North 24 Parganas , Kol-123
15. Candidates are requested to view the Website of Barrackpore Municipality for further details.
16. Last Date of submission of Application is **23.02.2016 Upto 3.00 P.M**

Enclo: Presscribed Application Form


Chairman
Barrackpore Municipality

APPLICATION FORM

APPLICATION No.
(FOR OFFICE USE ONLY)

To
The Chairman,
Barrackpore Municipality,
B.T.Road, P.O-Talpukur
Kolkata-700123

One Passport size
photograph to be
Pasted with full
signature

Sir,

Application for the post ofat Urban Primary Health Centre (U-PHC), Barrackpore Municipality under NUHM

1) Name (IN CAPITAL LETTER):

[illegible]

2) Father's/Husband's Name(IN CAPITAL LETTER):

[illegible]

3) Gender:

Male	/	Female
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4) Date of Birth:

D	D	M	M	Y	Y	Y	Y

5) Nationality:

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6) Category" (SC/ST/OBC/GENERAL)

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7) Address with pin code:

7.1 Present Address (IN CAPITAL LETTER)

[illegible]

7.1 Permanent Address (IN CAPITAL LETTER):

8) Contact Details:

a) Mobile Phone no:

b) Land Line Phone no:

c) E-mail id :

9) Academic Qualification:

Sl. No.	School/Board/University/ Institute	Exam. Passed	Year of Passing	Total Marks	Marks Obtained	Percentage (%)

10) Computer Knowledge:**11) Additional Qualification (if any):****12) Languages Known:**

Language	Reading	Writing	Speaking

13) List of documents should be enclosed (put Tick mark in the Box)

Sl. No.	Documents	Yes	No
1	Proof of age		
2	Proof of Academic Qualification		
3	Proof of support in category(if any)		
4	Copy of Employment Exchange Card (if any)		
5	2 (two) copies of recent passport size photographs		

Declaration: I hereby declare that I have carefully read the conditions of eligibility mentioned in the advertisement. These conditions are acceptable to me and I fulfill these conditions. The details mentioned in the Application are true and I shall furnish the necessary certificates in original whenever required.

If any information/ details found to be incorrect/false at any stage of the selection process or if any fact found to have been concealed by me or detected even after the appointment, my engagement will be terminated.

Date:

Place:

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Full Signature of the candidate